

Policy 3.2 - Member Duties

1. Precinct Committee Officer (PCO) Duties:

- 1.1. Attend Central Committee meetings or provide support by means of a Delegate/Proxy, if meeting attendance is not possible in accordance with BCRP Policy 3.5 – Delegate/Proxy.
 - 1.1.1. If you are unable to attend or provide a Delegate/Proxy to a Central Committee meeting for three consecutive meetings, you will be considered Not in Good Standing (NGS). Being removed from Good Standing (GS) is the method the BCRP uses to control the ability to obtain quorum and conduct business in accordance with BCRP Policy 8.1- Quorum.
 - 1.1.1.1. **Number of Attendees** includes PCOs in good standing or their respective designated Delegate/Proxy in attendance in accordance with BCRP Policy – 3.5 Delegate/Proxy.
 - 1.1.1.2. **Number of Members** includes elected and appointed PCOs in good standing.
 - 1.1.1.3. **Member Status** - A member who is NGS is automatically reinstated to GS by attending a Central Committee meeting.
- 1.2. Encouraged to serve as members on BCRP Standing and/or Ad Hoc Committees and participate in the BCRP Activities.
- 1.3. Elect BCRP Executive Committee Officers (ECO) at the Organization Meeting in accordance with RCW 29A.80.030¹.
- 1.4. Approve the annual BCRP Political, Fund-Raising and Budget Plans.
- 1.5. Consider or approve properly presented resolutions and motions at the Central Committee meetings.
- 1.6. Act as PCO Mentors to newly elected or appointed PCOs or PCaps.
 - 1.6.1. Mentorship is a relationship in which a more experienced, or knowledgeable volunteer helps guide the new volunteer. Mentoring is a powerful personnel development tool that can enable a newly elected or appointed PCO to achieve or exceed the organization's goals.
 - 1.6.2. The Executive Committee may assign a mentor for a PCO based on the experience of the newly elected or appointed PCO. The Executive Committee shall review active PCOs participations and determine which PCOs to assign as mentors.
 - 1.6.3. The Executive Committee may determine the qualities desired in a mentor and what they would like to gain from a partnership of a Mentor and a newly elected or appointed PCO. The success of mentoring will depend on clearly defined expectations of the Mentor, in addition to the participant's awareness of the benefits of participating in the mentoring program.
 - 1.6.4. Mentor Expectations:
 - 1.6.4.1. Communicate with the PCO being mentored on a routine basis,
 - 1.6.4.2. Listen to the PCO being mentored; communication is a two-way street,
 - 1.6.4.3. Remind the PCO of upcoming meeting and events,
 - 1.6.4.4. Assist the PCO with determining where their interest may best be applied to the organization interest and suggest committees in which they can participate, and
 - 1.6.4.5. Take an active interest in the PCO being mentored.
- 1.7. Communicate with and represent the registered voters in their precinct.
- 1.8. Chair Precinct Caucus meetings, serve as a delegate to County Conventions, and serve as a delegate to State Conventions, if elected.
- 1.9. Take such other actions as are provided for in these Bylaws or in state law.

2. Precinct Captain's (PCap) Volunteer Options:

- 2.1. Being willing to assist your PCO in their responsibilities including, but not limited to, being your PCO's Delegate/Proxy at Central Committee meetings at your PCO's request if they are unable to attend in accordance with Policy 3.5 – Delegate/Proxy, Item 1.2.
- 2.2. Serve as members on BCRP Standing and/or Ad Hoc Committees and participate in the BCRP Events and Activities.
- 2.3. Communicate with and represent the registered voters in their precinct.
- 2.4. Take such other actions as are provided for in these Bylaws, Policies or state law.

07-06-2023

Date Approved

M. A. B.

BCRP Chair

¹ <https://app.leg.wa.gov/rcw/default.aspx?cite=29A.80.030>